

2017 Sing Your Age Grants Guidelines

June 2017

Introduction

The NSW Government is committed to providing opportunities for older people to participate and connect in their communities. The creative arts including singing, is a key component of healthy and active ageing.

In 2017 NSW Family and Community Services (FACS) engaged the Australian National Choral Association (ANCA) to deliver the Sing Your Age Grants. This grant program is designed to provide opportunities for older people to connect with the community by:

1. supporting the creation of new singing groups for older people
2. expanding existing singing groups to include older people.

Three funding categories will be offered to distribute \$150,000 across NSW:

- Category 1 - \$100 to \$1,000 for expanding existing singing groups to include older people
- Category 2 - \$1001 to \$7,000 for creating a new singing group or choir in one area
- Category 3 - \$7,000 to \$15,000 for creating and/or expanding singing groups in multiple areas

Grant funding is for singing programs operating over a 12 month period.

Key dates

Stage	Date
Grant program opening date	Monday 10 July 2017
Grant program closing date	Friday 18 August 2017

Objectives

The objectives of Sing Your Age are to:

- improve health and wellbeing of older people
- reduce social isolation and loneliness
- reduce negative perceptions of ageing.

We are looking for grant applications that will achieve the objectives of the singing program and the following outcomes:

- encourage older people in NSW to actively participate in singing programs
- provide opportunities for participants to make meaningful connections with other people in their communities

- capture and evaluate health and wellbeing benefits of participants
- demonstrate sustainability of the singing program beyond the funding period.

Singing Programs should be inclusive of and accessible to the diversity of older people including:

- Aboriginal people
- people from Culturally and Linguistically Diverse (CALD) backgrounds
- Lesbian, Gay, Bisexual, Transgender or Intersex (LGBTI) people
- carers
- people with disability
- people with dementia or chronic disease.

What can the grant funding be used for?

The grants can be used for the direct costs of the singing program this may include:

- promotion
- professional conductor fees
- professional accompanist fees
- purchasing of music
- venue hire.

Grants **cannot** be used to fund the following:

- any activity of a commercial nature that is for personal profit
- capital works including building work
- permanent salaries/wages (costs for temporary tutors/instructors for your project or event can be included)
- permanent equipment purchases for example tables and computers
- business as usual costs or general operating expenses

Assessment Criteria

Grant applications will be assessed against the following criteria:

Criteria	Details
Quality	<p>Demonstrated ability to engage older people</p> <p>Ability to deliver and manage a singing group using suitable experienced personnel</p> <p>Sustainability of the program and group into the future</p> <p>Demonstrated ability to report on health and wellbeing benefits of the program (via surveys and documentation of feedback)</p>

Criteria	Details
	Duration of programs (12 months)
Reach	<p>Number of people involved</p> <p>Intergenerational participation</p> <p>Diverse participation for example inclusion of people from different social economic groups, people from culturally and linguistically diverse backgrounds, Lesbian Gay Bisexual Transgender and Intersex (LGBTI) people, and people with disability</p> <p>Promotion and marketing strategies to target older people</p> <p>Geographical coverage</p>
Budget	<p>Detailed accurate budgeting</p> <p>Value for money</p> <p>Organisation contribution via volunteering, cash or in-kind support</p>

How can I apply?

Applications for the Sing Your Age Grants Program open on Monday 10 July 2017 at 9.00am.

All funding applications must be received through SmartyGrants, the NSW Family and Community Services online grants administration system.

To apply for funding go to:

<https://NSWsinging.smartygrants.com.au/NSWSingingProgram2017>

Grant applications close on Friday 18 August 2017 at 5.00pm.

Who do I contact?

The Australian National Choral Association will be available to offer support for grant recipients to fulfil their requirements throughout the duration of the project.

For more information about the Sing Your Age Grants Program, please contact the Australian National Choral Association on (03) 9254 1041, or email admin@anca.org.au.

Terms and Conditions

Advertising and promotion

All grant recipients are responsible for the promotion and advertising of their singing program.

Making your event accessible

Organisers should try to make their event as accessible as, including to older people and people with disability. The Australian Network of Disability has a simple checklist at www.and.org.au/pages/event-checklist.html.

Public liability insurance

Your organisation must be covered by Public Liability Insurance. If your organisation is not covered, you will need to approach another organisation to sponsor your application so that your event will be covered under their Public Liability Insurance (such as your local council).

FACS requires a minimum of \$20 million public liability insurance.

Reporting requirements

Organisations must submit an acquittal of their grant, a completed event report, and evaluation form by the date specified in their funding agreement.

Disclaimer

Submission of an application does not guarantee funding. Previous successful applications are not guaranteed funding.

FACS accepts no responsibility for the event, irrespective of the funding provided by the agency to support the event, and irrespective of its listing on the NSW Grandparents Day website or other FACS publications.

Organisations are responsible for meeting their duty of care and all other obligations to event participants, volunteers and other stakeholders. Event organisers should given due consideration to the safety of any children, young people or other vulnerable people involved in their event.

The Office of the Children's Guardian can provide advice on child safety. Organisations who do not usually work with children or young people should consider partnering with an organisation or other stakeholder who does have expertise in child safety.

Privacy Policy

The NSW Government will collect and store the information you voluntarily provide to enable implementation of this grant program. Any information provided by you will be

stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected.

The NSW Government is required to comply with the Privacy and Personal Information Protection Act 1998. The NSW Government collects the minimum personal information to enable it to contact an organisation and to assess the merits of an application.

Applicants must ensure that people whose personal details are supplied with applications are aware that the NSW Government is being supplied with this information and how this information will be used.

Disclosure of Project Information

Should your application be successful, the NSW Government may wish to provide certain information to the media and Members of Parliament for promotional purposes. This information will include your organisation and event name, project description, electorate, town, and the grant amount.

Government Information (Public Access) Act 2009

Information received in applications and in respect of applications is treated as confidential. However, documents in the possession of the Government are subject to the provisions of the Government Information (Public Access) Act 2009. Under some circumstances a copy of the application form and other material supplied by the applicant may be released, subject to the deletion of exempt material, in response to a request made in accordance with the Act.